

**YALE PUBLIC SCHOOLS – BOARD OF EDUCATION  
COMMITTEE OF THE WHOLE MEETING  
Tuesday, September 13, 2016 – 6:00 PM**

**MEETING MINUTES**

1. Call to Order  
Vice President Bullard called the meeting to order at 6:02 PM.
2. Roll Call  
Members Present: Charney, Sokacz, Bullard, French, Hoist, Monaco  
Members Absent: Zabor, Hoist  
Also Present: Superintendent Kenneth Nicholl  
Director of Business Services Beky Silkworth  
Assistant Superintendent Joe Haynes  
Secretary to the Board Nancy Maplethorpe  
Director of Transportation Jeri Fishel  
Director of Building & Grounds Jeff Kudera  
Others Present: Yale Expositor Reporter Jim Brown
3. Adoption of the Agenda (Amended)  
Motion by Charney seconded Monaco to adopt the agenda as amended.  
Ayes: 5                      Nays: 0                      Absent: 2                      Motion Carried
4. Consent Agenda
  - A. Approval of Meeting Minutes
    1. Committee Meeting Minutes – August 11, 2016
    2. Workshop/Regular Meeting Minutes – August 23, 2016Motion by Charney seconded by Sokacz to adopt the consent agenda as presented.  
Ayes: 5                      Nays: 0                      Absent: 2                      Motion Carried
5. Correspondence  
The following correspondence was presented/read by Superintendent Nicholl:
  - Communication from MHSAA (Michigan High School Athletic Association) congratulating Yale High School for receiving no negative officials report or concern, ejection, or sportsmanship during the previous school year.
  - Shared RESA's weekly e-newsletter *499 Range Road* which featured an article where St. Clair County school administrators were introduced to the newly adopted Michigan Science Standards by RESA. The article featured pictures which included Paul Flynn, Bob Watson and Brad Dykstra.
  - Letter of appreciation from Yale High School Student MacKenzie Deslover for affording her the opportunity to attend the MYLead Conference at Michigan State University.
6. Public Participation
  - A. Special Guests – None at this time.
  - B. Agenda Items – None at this time.
  - C. Non-Agenda Items – None at this time.
7. Reports
  - A. Buildings and Grounds  
Buildings and Grounds Director Jeff Kudera presented/read his report (attached) and added:
    - Appreciation and gratitude to Best Plumbing for the generous gift to an ADA (Americans with Disabilities Act) student at Yale Junior High.
  - B. Finance  
Ms. Silkworth presented/read her report (attached). Additional items were as follows:
    - Ms. Silkworth felt that the early audit this year was beneficial to the Business Department.

C. Instruction and Personnel

Director Haynes reviewed the instruction and personnel report (attached) which contained the following:

1. Request for unpaid Medical Leave
  - A. Theresa Bosman, Yale Elementary School Aide
2. Request for Leave of Absence
  - A. Andrea Warner – Yale Elementary School Aide
3. Resignation
  - A. David Glavach, Business Education Teacher at JH/HS
4. Hiring
  - Jennifer McKillop, Special Education Teacher High School/Junior High
  - Kelly Eagle, Yale Elementary Kindergarten
  - Jessica Castello, Yale Elementary 1<sup>st</sup> Grade
  - Tara Jordan, Yale Elementary (.5) 3<sup>rd</sup> Grade
  - Heather Hoppe, Special Education Clerk
  - Kelsey McKeeby, MCCAN College Advisor
  - Deanna Clark, Latch Key Aide at Farrell-Emmett Elementary
  - Melissa Poulsen, Child Care Site Director at Avoca Elementary
  - Rebecca Murtos, Child Care Associate at Avoca Elementary
  - Madison Pearl, Latch Key Aide at Avoca Elementary
  - Stacy Schwehofer, Child Care Site Director at Yale Elementary

D. Technology

Technology Director Tony Harmer gave an excellent overview and live demonstration of the new security cameras in the district.

E. Transportation

Director Jeri Fishel Read her report (attached).

F. Focus Quarterly Report (Avoca Elementary)

Assistant Superintendent Joe Haynes updated the Board on all of the efforts toward closing the “gap” at Avoca Elementary and that the district is in compliance with the requirements from the state.

Mr. Haynes thanked The Yale Expositor for the wonderful article on the M-STEP review that was in the paper.

Superintendent Nicholl gave kudos to the district and entire staff on their second year of being number one in St. Clair County on the M-STEP results.

G. Other – Nothing at this time.

8. Items for Board Discussion

A. Board Governance Committee

Vice President Bullard informed the Board that the Governance Committee will meet on September 15 at 6:00 PM. Discussion will be on Board Policies, reviewing the new/improved Superintendent’s Evaluation for the upcoming year and continuing to work on Mission, Vision and Goals.

B. SCCASB Representative

Member Monaco reported that she had attended today’s SCCASB Executive Council meeting and that the topic was Superintendent Evaluations. The General Membership dinner meeting will be held on October 25 (previously scheduled for October 11) at 6:00 PM at St. Clair TEC. Topic for the evening is a candidate forum.

The February 21 General Membership meeting will continue part 2 of Educator (Superintendent) Evaluations.

C. MASB Legislative Liaison

Member Monaco updated the Board on bills and issues (zero tolerance and restraint) being discussed in legislature. She added that she and Vice President Bullard will be attending the November 2016 Annual Leadership Conference being held in Detroit at the Renaissance Center.

D. Affidavit of Publication - Request for Proposal - Junior High Window Replacement Bid  
Board Action at the Regular Board meeting on Thursday.

E. Early/Middle College Program for Technical Education Students (Resolution)

Superintendent Nicholl distributed a template resolution given to all St. Clair County Schools from RESA which would allow high school students to participate in the St. Clair County Technical Middle College and earn their high school diploma and up to an Associate’s Degree in an authorized period of five years. Action at the Regular Board meeting on Thursday.

- F. 5<sup>th</sup> Grade Mackinac Trip (2016-2017)  
Action at the Regular Board meeting on Thursday to allow all three 5<sup>th</sup> grades (Yale Elementary, Avoca Elementary and Farrell-Emmett Elementary) to attend the Mackinac trip.
- G. Superintendent Evaluation  
Vice President Bullard stated the Superintendent's Evaluation will be discussed at the Governance Committee meeting on Thursday. The Superintendent's Evaluation will be a line item on the agenda at Thursday's Regular Board meeting.
- H. Board Self-Evaluation  
Action at Thursday's Regular Board meeting to accept/not accept the Evaluation Summary.
- I. Other Items – None at this time.
9. Comments from Board Members, Administration
- Superintendent Nicholl thanked Vice President Bullard and Treasurer Charney for taking time out of their busy schedules to attend the staff Welcome Back Breakfast.
  - Superintendent Nicholl invited the Board to attend the Alumni luncheon on September 24 at 11:00 AM in the high school cafeteria. Any Board member interested in attending should contact Mr. Nicholl.
  - Mrs. Maplethorpe is selling Alumni T-shirts in the office. Proceeds will assist the Yale Alumni Scholarship Fund. If anyone is interested contact Nancy.
10. Adjournment  
Adjournment by Consensus at 7:58 PM.

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DENA FRENCH, SECRETARY  
YALE BOARD OF EDUCATION