

**YALE PUBLIC SCHOOLS – BOARD OF EDUCATION
REGULAR MEETING
Yale Junior High School Board of Education Conference Room
Thursday, January 12, 2017 – 7:00 PM**

MEETING MINUTES

1. CALL TO ORDER

President Zabor called the meeting to order at 7:01 PM.

2. PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

President Zabor lead the Pledge of Allegiance which was followed by a Moment of Silence.

3. BOARD OATH OF OFFICE (Newly elected and re-elected Board members)

President Zabor introduced special guest, Hon. Cynthia Lane 31st Circuit Court Judge, St. Clair County, who gave the Oath of Office to Veronica Monaco, Greg Hoppe, Kevin Sokacz and Pete Bullard.

4. ROLL CALL

Members Present: Zabor, Bullard, Charney, French, Sokacz, Monaco, Hoppe

Members Absent:

Also Present: Assistant Superintendent Joe Haynes
Director of Business Services Beky Silkworth
Secretary to the Board Nancy Maplethorpe

Also Present: Yale Expositor Reporter Jim Brown, Heather Hoppe, Joe Steen, Building Administrators Paul Flynn, Brad Dykstra, Bob Watson, Bill Kryscynski and Therese Damman.

5. ADOPTION OF THE AGENDA

Motion by Charney seconded by Bullard to adopt the agenda as amended.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

6. CONSENT AGENDA

A. Approval of Meeting Minutes

1. Committee Meeting Minutes – December 6, 2016

2. Regular Meeting Minutes – December 8, 2016

Motion by Charney seconded by Monaco to adopt the consent agenda as presented.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

President Zabor informed the Board that the meeting would be a combination of the Committee meeting and Regular Board meeting. Tuesday's committee meeting was cancelled due to inclement weather. Ms. Zabor stated that Superintendent Nicholl would not be in attendance at tonight's Board meeting.

7. CORRESPONDENCE

The following correspondence was presented/read by Assistant Superintendent Joe Haynes:

- Introduced the building Administrators who were in attendance to honor the Board during Board Appreciation Month. Yale High School Principal Paul Flynn, who spoke on behalf of all of the principals, presented each Board member with a gift and thanked them for their longevity and commitment to the students and staff at Yale Public Schools.
- Mr. Haynes read an article by Superintendent Nicholl, which recently appeared in The Yale Expositor, regarding School Board Leaders honored in January and then presented Certificates of Appreciation from MASB (Michigan Association of Schools Boards) to each Board member.

The Board recessed for light refreshments in honor of Board Appreciation Month.

Time Being 7:15 PM.

The Board reconvened at 7:35 PM.

- Presented a certificate to Therese Damman from the Michigan Department of Education awarded to Avoca Elementary School for being a finalist in the Title I, Distinguished Schools Awards.
- Thank you card from the family of Robert D. Watson for the district's expression of sympathy and support.
- Informed the Board that Betty Warner, mother-in-law of Food Service Director Louanne Warner, had recently passed.

- Expressed appreciation to the District's Crisis Team members for their incredible support and compassion for the students and staff at Farrell-Emmett Elementary during the recent passing of Farrell-Elementary Aide Linda Kavanagh. Mr. Haynes also read an email received from a parent explaining how Ms. Kavanagh always went above and beyond and had left such a positive impression on her children. She added the "impact she made on my girls will forever live on in their fond memories of her".
- Shared the obituary of former Yale Teacher and High School Counselor Richard Little who recently passed.
- Circulated the SET SEG Outstanding Practicing Principal Award Program which featured Farrell-Emmett Elementary Principal Bob Watson who was honored with being chosen the Region 6 Outstanding Principal for 2016.
- Shared an article from Thrun School Law Notes on the Michigan Court of Appeals: Schools May Regulate Firearms Possession.

8. **PUBLIC PARTICIPATION**

- A. Special Guests - Special Guests were introduced at the beginning of the Board meeting.
- B. Agenda Items - None at this time.
- C. Non-Agenda Items
 - A parent followed up on concerns he had expressed at the December Board meeting and inquired when he would be informed of the Board's decision concerning the matter.
 - Yale Expositor Reporter Jim Brown commended Board Member Greg Hoppe for his quick response in assisting an injured basketball player at the game on Friday.

9. **SUPERINTENDENT'S REPORT**

Assistant Superintendent Joe Haynes shared the Superintendent's Report which included:

- Information from Previous Month's Meeting
- Knights of Columbus Presents Award to Assist Special Education Student
- Robotics Team Awarded MDE Grant
- Giuliani Donation
- Recent Adopted Legislation
 - Seclusion and Restraint
 - Open Carry
 - Student Discipline related to Zero Tolerance
- Superintendent Evaluation Training and Open Meetings Act
- Providing Yale a "Voice": Lansing Road Trip
- Classroom4theFuture Update
- Five-Year Common Countywide Calendar
- "Daniel L. Smith" Memorial Scholarship Donation

10. **REPORTS**

- A. Buildings and Grounds

Assistant Superintendent Joe Haynes read the Buildings and Grounds report (attached).
President Zabor appointed Member Greg Hoppe to the Buildings and Grounds Committee to replace Member Terry Hoist who retired in December.
- B. Finance

Business Services Director Beky Silkworth read her report (attached):

 1. Approval of Treasurer's Report and Monthly Bills

Treasurer's Report and Monthly Bills in the amount of \$210,802.74
Motion by Charney seconded by French to acknowledge receipt of the Treasurers Report and approve monthly bills in the amount of \$210,802.74.
Roll Call Vote:
Zabor - Yes, Bullard - Yes, Charney – Yes, Monaco - Yes, French - Yes, Sokacz - Yes, Hoppe - Yes,
Ayes: 7 Nays: 0 Absent: 0 Motion Carried

Treasurer Charney requested a 3-5 Year Budget forecast be prepared for the Board. The Board directed Business Services Director Silkworth to prepare a 1-3 year projection.

C. Instruction and Personnel

Assistant Superintendent Haynes reviewed the instruction and personnel report which contained the following:

1. Instruction and Personnel

A. Retirement

1. Jerry White, Junior High Custodian
2. Randy Willenberg, Elementary/Junior High Teacher

B. Resignation

- A. Jaclyn Spencer, Associate Child Care, Yale Elementary

C. Hiring

1. Lisa Greb, Non-Instructional Aide, Farrell-Emmett Elementary
2. Karen Gee, Non-Instructional Aide, Avoca Elementary

D. Recommendations to the Substitute List

Motion by Bullard seconded by French to approve the Personnel Report as presented.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

D. Technology

Assistant Superintendent Haynes updated the Board on technology which included:

- Through the Universal Fund Grant, which pays for 70% of the items which were ordered, the District has received many battery back-ups for the Internet and phone service.
- The Yale Public Schools Website will be completed soon and Director Harmer hopes to present to the Board at the February 9 Regular Board meeting which will be hosted at Yale High School.

E. Transportation

Assistant Superintendent read the Transportation Report (attached).

11.

ITEMS FOR BOARD DISCUSSION

A. Board Governance Committee

The Board Governance Committee covered Board Orientation with new Board member Greg Hoppe. Next month's meeting will focus on Mission, Vision and Goals. The meeting will be held on February 9 at 6:00 PM in the Yale High School Media Center.

B. SCCASB Representative

Member Monaco reported that the next meeting is on February 28 from 5:30 – 9:00 PM. (Board member and Superintendent Evaluation process.)

C. MASB Legislative Liaison

Member Monaco reported that schools had got through the Lame Duck session of Legislation unscathed and that the Governor would be giving his State of the State Address on January 17th.

12.

OLD BUSINESS – None at this time.

13.

NEW BUSINESS

A. Retainer Contract with Thrun Law Firm, P.C.

Motion by Charney seconded by Bullard to approve the Retainer Contract with Thrun Law Firm, P.C. for the January 1, 2017 to December 31, 2017 calendar year in the amount of \$1950.00 as presented.

Roll Call Vote:

Zabor - Yes, Bullard - Yes, Charney - Yes, Monaco - Yes, French - Yes, Sokacz - Yes, Hoppe - Yes,
Ayes: 7 Nays: 0 Absent: 0 Motion Carried

B. Board Recognition Month Certificate Presentation – Presented earlier in the agenda.

C. "Signature of Code of Ethics"

President Zabor read the Yale Board of Educations "Code of Ethics" to the audience and each Board member signed the document which was framed and hung in Central Office.

14.

Comments from Board Members, Administration

- President Zabor and Board members welcomed Greg Hoppe to the Board.
- Mr. Hoppe thanked the building administrators for the warm welcome he received when Superintendent Nicholl took him on a tour of the facilities.
- President Zabor asked the Board if they would have any objections to Superintendent Nicholl presenting the Superintendent's Report at the Committee meeting on Tuesday rather than the Regular meeting on Thursday. All were in agreement that the Superintendent's Report should be presented at the Committee meeting along with the other director's reports.
- The Board requested Technology Director Tony Harmer attend and present a report at the monthly Committee of the Whole meetings.

- Director Silkworth told the Board she appreciated them and had grown because of their leadership.
- Buildings and Grounds Committee Chair Ron Charney requested that the Building and Grounds Committee meet February 9 at 6:00 PM in the Yale High School Media Center.
- President Zabor thanked Assistant Superintendent Haynes for all of his hard work in presenting all the reports at this evening's meeting.

15. **Adjournment by Consensus:** Time Being 8:55 PM.

**Dena French, Secretary
Yale Board of Education**